



BIKEFEST 2018

**Saturday, February 24 2018, 9a.m. – 4p.m.
Red Hills Powersports, CCNE, Tallahassee, FL.**

Vendor Application

Swap meet only (must preregister) - \$20

Vendor Table - \$50

Vendor Table Inside - \$100

Non-profits, Bikefest affiliated groups and riding groups – No charge for a table. However, can we ask for your help raising money as this is a fundraiser for Ability1st? You could promote the event throughout your group, sign up your members for the Cruise for Clues Scavenger Hunt, raise funds before the event/obtain sponsorships, have your group volunteer for the event. Your group must register and be approved by Capital City Bikefest Committee.

NAME _____

BUSINESS/GROUP NAME _____

ADDRESS _____

E-MAIL ADDRESS _____

PHONE/CELL _____

I WILL SELL/DISPLAY _____

Your sponsorship form and check can be submitted in two ways;

1. With the committee member / volunteer who gave you this application
2. By Mail to Ability1st – Attn: Dan Moore, Executive Director, Ability1st, 1823 Buford Court, Tallahassee, FL, 32308.

Please make all checks payable to Ability1st.

Thank you again for your support, we look forward to seeing you at the 6th Annual Capital City Bikefest!

CAPITAL CITY BIKEFEST REGULATIONS

1. Vendor fees are due by February 14th 2018. All fees are non-refundable.
2. Payment accepted by check, money order, cashier's check or through PayPal.
3. Trash bags are provided for your convenience. You are responsible for cleanup of your space at the end of the event.
4. Electricity is not furnished at the site. If you require electricity, please provide your own equipment.
5. Vendor locations will be assigned on a first-come, first-serve basis unless other arrangements are made with the event coordinator.
6. Vendors may not sell any items that are not listed on the vendor application form and approved by the Capital City Bikefest Committee.
7. The Capital City Bikefest Committee reserves the right to sell all official event merchandise.
8. Cars/trucks/trailers are allowed in the vendor area for set up and tear down purposes only, with the exception of motorcycles, trikes and sidecars. Car/truck/trailer parking will be provided for vendors. Set up begins at 7:30a.m. and should be completed by 8:30a.m. Teardowns must be completed by 5p.m. No motor homes or heavy trucks will be allowed in the exhibit area.
9. All vendors must leave exhibits in place until conclusion of the event at 4p.m.
10. Collection and payment of sales taxes is the responsibility of the vendor.

I/we wish to participate in the event and hereby certify that I/we will abide by the rules as set forth. I/we understand that I/we will be asked to vacate the premises if the agreement is violated, with no refund of monies paid. I/we understand that if I/we elect not to attend the event, no refund will be made or transferred to another event. If inclement weather prevails, no refund will be made, but your fee will be transferred to the 7th Annual Capital City Bikefest. Applicant agrees to indemnify, protect, defend and hold harmless Ability 1st, Capital City Bikefest 2018 and any sponsor, entity or person related to this event. This is in the interest of Public Safety and will be strictly enforced.

Applicant Signature

For more information concerning this event, Please contact Gill Hepple, Capital City Bikefest Event Coordinator at (850) 544-0659 (gill@tallahasseebikefest.org) or Dan Moore, Executive Director of Ability1st on 850-575-9621(x102) or e-mail him at danmoore@ability1st.info